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[ ]  Abgabeliste für Personalakten
**Die Akten werden für den laufenden Dienstbetrieb nicht mehr benötigt und ihre Aufbewahrungsfristen sind abgelaufen..**

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| Lfd. Nr. | Aktenzeichen/Sachgebietskürzel | Familienname | Vorname | Akad. Grade | Geburtsdatum(TT.MM.JJJJ) | Geburtsort | Sterbedatum(TT.MM.JJJJ) | Dienstbezeichnung | Dienststelle(Institut/Fachbereich/Einrichtung/Betriebseinheit/Hochschulverwaltung) | Bemerkungen zur Person (z.B. weitere Tätigkeit: Ort/Funktion/ Institution) |
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